Lane Library District

Budget Hearing and Regular Board Meeting
Monday, June 28, 2021, 5:00 pm at Creswell Library.

Budget Hearing

Attending: Board Members: Sue Bowers, Eric Cullander, Shirley Griffith, Barbara Jenkins, Erin Weatherly; Su Liudahl, Library Director and Budget Officer; Nick Caum, Youth Librarian; Lisa Linnell-Olsen and Andrew Morgan, Board-Members-Elect; and Hanna Shumate-Knopp, Library Assistant.

Sue B. convened the Budget Hearing at 5:00 PM.

No public comment.

Hearing adjourned at 5:03.

Regular Meeting

Sue B. convened the regular board meeting at 5:03 PM.

Public Input: None

Introductions: Incoming Board Members were welcomed, and everyone introduced themselves.

Consent Calendar (attached): Barb J. moved to accept the consent calendar (minutes, Director's report, and reconciliations) as presented. Shirley G. seconded. The motion passed unanimously.

Financial Report (May): Shirley G. moved to approve the financial report as presented, Eric C. seconded. The motion passed unanimously.

Old Business

Continuation of Services/Reopening Plan: There was discussion about the best way to approach the Governor's removal of most state-wide COVID-restrictions on June 30, with particular concern about families with young children who cannot be vaccinated. It was agreed by consensus that the mask requirement, appointments, and attendance limitations would be lifted for everyone except for unvaccinated staff and volunteers, who should continue wearing masks at all times (except when in a closed office). It was also agreed to set aside the first open hour of each day and the last two hours on Tuesday evening (5-7:00) as mask-required sessions during which all those in the library (staff, volunteers, and patrons) will be required to wear masks in the hopes that families and other vulnerable people will feel safer coming to the library.

Assistance to School District: Nick C. reported that he did his first Clubhouse visit and has a Storytime visit arranged with a Creslane teacher (to whom he also checked out themed books). He shared that it's difficult connecting with teachers, but the Board assured him that he shouldn't be discouraged. Many kids have already signed up for Summer Reading Program and the first craft kit is ready for pickup this week. Nick C. does not plan to start in-person programming yet but hopes to have at least a couple of outdoor activities at the park later in the summer. There was some discussion about strategies for promoting Imagination Library which is sponsored by United Way in Lane County. Nick C. will work on some of those ideas.

Strategic Planning: Sue B. explained about our financial position and our plans to complete the front porch and parking lot improvements in the near future. Su L. handed out relevant pages of the building plans so the Board members (current and new) could see what has been planned. She also shared the bids from 2.5 years ago and discussed some of the challenges and alternatives. Board members also shared their thoughts. It was decided that Su L. should start gathering additional information by meeting with the City

Planner to find out if there are any additional requirements and whether (and how much) we might be able to scale back if costs are prohibitive. There is concern about losing parking spaces so that will be addressed as well. Once we know more about what the city requires, we can decide whether it would be cost-effective to change the plans.

New Business

Resolution 2021-01 Adopting the 2021-2022 Budget: After reviewing the resolution, Eric C. moved to adopt Resolution 2021-01 which includes adopting the budget of $1,141,247, making appropriations, imposing the tax, and categorizing the tax, as written. Erin W. seconded the motion and it passed unanimously.

Director's Review: Sue B. explained that the Director's annual review is scheduled for July of each year and asked Barb J. and Shirley G. if they would be willing to fill out the evaluation form even though they are going off the Board since it is for the period they were still serving. They agreed to do so by mid-July. Sue B. will make any changes needed to the form and send it out to Board members (and new Board members for informational purposes).

Agenda Items for Next Meeting: New and returning Board Members will be sworn in, new officers will be elected, continuation of library services will be discussed, as well as an update on the Building Project information-gathering. The Director evaluation will also take place, possibly in executive session if Su L. desires.

Announcements: The Board took some time to express appreciation to Barb J. and Shirley G. for their years of service and contributions to the Board and Library District.

Meeting Schedule: After some discussion it was agreed by consensus to change the regular board meeting time to the fourth Tuesday of each month, at 5:00 pm.

Meeting adjourned at 6:30 pm.

The next Board Meeting will be Tuesday, July 27, 5:00 pm at the Creswell Library.