Lane Library District

Regular Meeting of the Lane Library District Board of Directors

Tuesday, November 25, 2025, at 5:00pm at the Creswell Library and via Zoom.

Attending: Public: None; Board Members: Eric Cullander, Erin Weatherly, Vicki Hemphill, Andrew Morgan, Lisa Linnell Olsen. Nick Caum, Library Director. Cody Savey was also present.

Regular meeting of the LLD Board convened at 5:00 by Eric C.

The meeting began with a presentation of the annual audit by Cody Savey. The presentation showed that the library was doing everything correctly, as far as the audit, and that the library was in sound financial shape.

Consent Calendar:

It was requested that the term "weeding" have more context in the minutes. The minutes will now read "weeding books" to make it clear that we are not gardening. There is also a typo in one of the subject headings.

Erin W. moved to accept the Consent Calendar with the typos fixed and the change to "weeding." Andew M. seconded. All present voted in favor. The motion passed.

Financial Report:

Lisa O. moved to accept the financial reports as presented. Erin W. seconded. All voted in favor. The motion passed.

Old Business:

Social Media Policy: Nick checked with counsel and he was told that the library can remove all the examples of social media sites (Twitter, Instagram, etc.) as Lisa O. had asked about at the previous meeting. Eric C. pointed out that employees will have extra responsibility. Lisa O. suggested training. Nick C. will look in the vector training. Nick C. will work on the changes discussed and check on implementation and present an updated policy to the board at the next meeting.

Public Meetings Policy: Nick C. brought answers to the board's previous questions. The first was about the doubling of the location and accessibility sections. The recommendation was to leave them both there as they are not contradictory. The second was to ask about director vs CEO language, they can be used interchangeably. Erin W. moved to approve the Public Meetings Policy with the only change moving the approved date to the end to align with other district policies. Andrew M. seconded. All present voted in favor. The motion passed.

Mobile Cart Purchase Proposal: Erin W. had a few clarifying questions about the quote. She also wondered about purchasing additional carts. There was a suggestion to get a fourth cart. That idea was tabled. However, the board made it clear that they would be open to purchasing additional carts in the future.

The discussion moved into shelving space and the amount of books that need to be removed annually to make room for new books. Nick C. didn't have exact numbers but can bring them to a future meeting. Erin W. pointed out that the mobile carts will help but are only a piece of the solution.

Lisa O. moved to accept the quote for three mobile carts. Erin W. seconded. All present voted in favor. The motion passed.

Property Loan Purchase: Nick C. met with a financial planner from SDAO. He pointed out that the library is getting more in interest by keeping the funds in the LGIP accounts than is being paid out on the loan interest rate. The recommendation was to keep the funds in there as long as possible and to check in during the budgeting process in February or March. All agreed.

New Business

Holiday Hours: Nick C. asked for permission to close early on Christmas Eve and New Years Eve. He asked to be able to offer the hours to staff who are expecting those hours but give them the opportunity to close early if they would like. Vicki H. moved to allow Nick to approve closing the library as early as 1pm after speaking with staff and to extend hours to stay open until 7pm on 12/13. Andrew M. seconded. All present voted in favor. The motion passed.

Announcements:

BOBA! Battle of the Books for Adults. The board formed their own team to compete.

Next Meeting Time and Agenda Items: Erin W. stated that the board generally skips the December meeting as there isn't anything major coming up and the added schedule stress of the holidays. Erin W. moved to skip the December 2025 meeting and handle all December business at the January meeting. Vicki H. seconded. All presented voted in favor. The motion passed. The next meeting will be on January 27th at 6pm. Nick C. said he would send out an updated draft of the employee handbook in December so that the board has plenty of time to review.

Regular Meeting adjourned at 6:17pm by Eric C.