## Lane Library District

Lane Library District Budget Committee Meeting for Fiscal Year 2026-27

Tuesday, April 28th, 2026, 5:00pm at the Creswell Library.

**Attending:** Board Members: Erin Weatherly, Eric Cullander, Lisa Linnell-Olsen, Andrew Morgan, Vicki Hemphill. Budget Committee Members: Kathryn Dumas, , Lori Hornfelt, Joseph Walters, Cynthia Knight. Library Director and Budget Officer: Nick Caum. Katie Perez, Budget Committee Member, was absent

Meeting called to order at 5:02pm by Eric Cullander.

The meeting opened with introductions.

After introduction, Erin C. asked for nominations for a presiding officer. Seeing none, Eric C. suggested Andrew M. Many voices jumped in to ensure that Andrew could not back down for the nomination. Erin W. moved to appoint Andrew M. as the presiding officer. Vicki H. seconded. All present voted in favor.

Nick C. explained the procedural rules for the meeting. Stating that they would be using a loose version of Roberts Rules. Information presented, questions asked, motion followed by a second, discussion, and finally a vote. All motions will pass only with a majority vote consisting of six votes.

**Public Input:** There were no members of the public present and Nick C. stated that he did not receive any comments to share with the committee.

Nick C. summarized the budget message, including information about the Mandatory Tender Date for the District's 2016 property loan and the board's plan to pay off the remaining balance of that loan in December of 2026. Andrew M. pointed out a difference between the Building Transfer amount in the Budget Message and in the Budget Forms. Nick C. apologized and said the numbers in the budget form were correct. He stated that he finalized the budget message and then changed numbers in the budget but neglected to update the Budget Message. Nick C. then asked how the committee would like to proceed. Because there was a new budget committee member this year, Eric C. requested that Nick C. run through the budget.

Nick C. then took the committee through each of the budget forms, LB-11, LB-20, LB-30-A, LB-30-B, and LB-31. Nick C. went line by line through LB-11, LB-20, and LB-31. Questions about what the BRF can be used for were asked. Nick C. explained that it is only for building expansion and remodel. He also clarified that, he had been assured by the Oregon Department of Revenue that the BRF can also be used to pay off the remaining property loan because the loan was taken out for the same purposes as the BRF.

There were clarification questions throughout. However, the first discussion and proposed changes came at the budgeted amounts for Adult Collections and Youth Collections. It was pointed out that these line items are always close, and Nick C. has gone over budget last year and expects to be slightly over budget again this year. Cynthia K. suggested increasing that fund. After some discussion around the table, it was decided to increase the adult collection by $3,000 and the youth collection by $2000. This was generally accepted around the table. It was proposed to reduce the amount transferred to the BRF by $5000 to balance the budget. This, too, was generally accepted around the table. It was agreed to include these changes in the final motion for approval.

Nick C. brought up that, in the past, the budget committee has discussed the salaries and whether or not the library can fund both Merit and CPI (COLA) increases. Nick C. stated the budget presented

includes both of these salary increases. Nick C. explained that the budget committee isn't actually approving the these raises. Instead, they are approving the funds for potential raises. Nick C. is responsible for administering the Merit based raises to staff and the Board is responsible for deciding if Nick C. has earned his merit based raise. The committee felt that the budget presented didn't need any adjustments for salaries.

Eric C. asked about increasing the Legal Expenses, as the District has been needing more legal input in the last year and expect this need to continue. Cynthia K. asked if $5000 was enough of an increase. Nick C. said that would be great and suggested reducing the Unappropriated Ending Fund Balance by $5000 to balance the budget. All agreed this was acceptable.

Joe W. moved that the budget committee of the Lane Library District approve the budget for the 2026-27 fiscal year in the amount of $1,625,455 and approve property taxes for the 2026-27 fiscal year at the rate of $0.59 per $1000 of assessed value for the permanent rate tax levy incorporating the decision made for the interfund transfer and changes to Adult and Youth Collections and to increase the Legal Expenses by $5000 and reduce the Unappropriated Ending Fund Balance by $5000. Cynthia K. seconded the motion. There was no further discussion. All voted in favor. The motion passed unanimously.

A second meeting will not be necessary. The budget hearing is set for May 28th at 6:00pm. Nick C. stated that committee members are not required to attend, but he encouraged them to come. Board members are required.

Andrew M. passed the meeting back over to Eric C. Eric C. adjourned the meeting at 6:25pm.