Lane Library District

Regular Meeting of the Lane Library District Board of Directors

Tuesday, October 22nd, 2024, at 6:00pm at the Creswell Library and via Zoom.

Attending: Public: MaryKay Dahlgren (Strategic Planning consultant) joined at 6:25pm; Board Members: Erin Weatherly, Andrew Morgan, Eric Cullander, Vicki Hemphill, Lisa Linnell-Olsen. Nick Caum, Director.

Regular meeting of the LLD Board of Directors convened at 6:02 pm by Erin W.

Public Input: None

Consent Calendar: Nick C. pointed out that the board packet was incomplete. He accidentally attached the agenda for the special meeting instead of the minutes for that meeting. Nick C. provided copies and Erin W. allowed time for their review since they are shorter minutes.

Lisa O. stated that the minutes from the 9/24/24 regular meeting reflect that Lisa did not turn in a review of Director Nick C. although she sent them to Erin W. Erin W. indicated that she didn't receive them. It was likely sent to a spam folder.

Nick C. also wanted to point out that the carpets had been cleaned but neglected to put that information into the Director's Report.

Eric C. moved the accept the Consent Calendar as presented. Vicki H. seconded. All voted in favor and the motion passed.

Financial Report May: There was not a lot to report from a financial standpoint and there were no questions from the board. Andrew M. moved to accept the Financial Report as presented. Eric C. seconded. All voted in favor and the motion passed.

Old Business

Shelving Update: Eric C. shared that things were moving along nicely on his end and that he would only be making half as many book ends as he had originally thought.

Strategic Planning Update: Nick C. reminded the board of the upcoming special meeting on October 15th to work on the Misson and Vision statement. The meeting will be facilitated by SDAO consultant and library specialist MaryKay D.

Public Meeting Policy Update: Nick C. stated that the only changes made to the policy was the last addition that covers the new annual training requirements for board members. There were lots of questions about how to complete the new training. Nick C. directed the board to the OGEC website where they can complete the training as a webinar. Nick C. also shared that SDAO has been advising board members who plan to run for reelection in May will need to have completed the training before the election. Andrew M. moved to approve the updated policy. Vicki H. seconded. All voted in favor and the motion passed.

Strategic Planning Update: Looking at the drafts for the mission and vision statements, Eric C. felt that the mission statement was too clunky. Erin W. suggested breaking it into two sentences. There was more debate on the words used but a draft was settled on to present to the community at the community input session set for November 16th.

Lisa O. moved to close the library on November 16th so that the library can host the Community Input Event. Eric C. seconded. All voted in favor. The motion passed.

New Business

Tech Lending Proposal: Nick C. presented two different quotes for wifi hotspots that the library would circulate to patrons. There were concerns over the difference in price to purchase hotspots and pay for the service for the hotspots. The issue of which service will actually operate the best in the greater Creswell area was also raised. Nick C. will work to get a quote for a hotspot with Verizon service and borrow a hotspot from the Fern Ridge Library to test AT&T service in the area.

Staffing Update: Nick C. let the board know that work hours will be shifted slightly for staff but there won't be an increase or decrease in anyone's hours.

Next Meeting Agenda Items: Old Business to stay, strategic planning update.

Meeting adjourned at 7:15 pm by Erin Weatherly.

The next regular meeting will be on November 19th, 2024, at 6:00pm at the Creswell Library and via