Lane Library District

Regular Board and Local Contract Review Board Meeting

Tuesday, April 4th, 2023, 5:00pm at the Creswell Library.

Regular Meeting

Attending: Public: None; Board Members: Erin Weatherly, Lisa Linnell-Olsen, Andrew Morgan, Sue Bowers, Eric Cullander; Nick Caum, Director. Public: Vicki Hemphill

Meeting of the LLD Board of Director and Local Contract Review Board called to order at 5:02 pm by Eric C.

Public Input: None

Resolution 2023-01: Eric C. asked how the library will know when the Attorney General modifies the public contracting so the library can check in on any modifications. Nick C. will look into a solution. Andrew M. suggested making it a part of the budget cycle to review so that it is at least checked on annually. There were a few more questions that were clarifying language.

Andrew M. moved to adopt Resolution 2023-01 on behalf of the Lane Library District and on behalf of the District's Local Contract Review Board.

Consent Calendar: Sue B. moved to accept the Consent Calendar items as presented. Erin W. seconded. The motion passed unanimously.

Financial Report February: Nick shared a few points on the budget and clarified a handful of questions from the board. Erin W. moved to accept the February Financial Report. Lisa O. seconded. The motion passed unanimously.

Old Business

Continuation of Library Services: Nick C. again stressed the excellence of the current staff. He also shared some of the library programs going on currently and plans for the future.

Front Porch and Courtyard Update: Nick is exploring different options for the front porch. He has started the process of figuring out how much the donor wall for the bricks will cost. Nick C. went to the Planning Commission Meeting to find out if there are any plans to replace the community center. There will be some development on the east side of I-5 and part of that is planned to have a community space. However, these plans are preliminary and so far privately funded. Nick C. also brought up that the money the library has could be used to pay down the loan that was taken out to purchase the building.

Annex Doors: Annex doors have been ordered and will be installed as soon as they arrive. The estimate is early May.

Mural Completion: Nick C. met with Connie and has mural design sketches to share with the board. He will send those out tomorrow. Nick C. brought up altering her contract to make her price more in line with current prices. The board was open to this, but all agreed that work needs to begin before any real discussion of altering the contract can begin.

Benefits Update: The board will look at how the suggested changes fit into the Employee Handbook as whole and discuss changes in an upcoming board meeting prior to the official start of PLO in September.

New Business

Budget: Lisa O. moved to appoint Nick C. as the budget officer. Sue B. seconded. The motion passed unanimously. The board set dates for the budget committee meeting, tentative second meeting, and budget hearing. Those being 5/23, 6/6, and 6/14 all at 5pm. Nick C. will check with the lawyers if volunteers can be budget committee members. Nick C. couldn't find anything in the ORS saying that volunteers can't be committee members but a newsletter from the district's lawyers indicated that volunteers could not serve.

Nick C. presented the health insurance renewal. For the upcoming fiscal year. After some discussion the board decided to not make any decisions about insurance at this meeting but to have everyone look over the options and be ready to discuss at the next meeting.

Nick C. will find out what the rules are for using the library's insurance as a secondary insurance.

There was also a brief discussion of CPI raise for staff.

Volunteer Policy: Nick C. wanted to check in about the vaccination policy for volunteers. Lisa O. asked to postpone the conversation until the next month. She also exited the meeting at this point as she had to get to another meeting.

Meeting adjourned at 6:56pm.

The next meeting will be on April 26th, 2023, at 4:00pm at the Creswell Library and via Zoom