Lane Library District

Regular Board Meeting
Tuesday, August 24, 2021, 5:00 pm via Zoom.

Regular Meeting

Attending: Board Members: Sue Bowers, Eric Cullander, Andrew Morgan, Lisa Linnell-Olsen, Erin Weatherly; Su Liudahl, Library Director.

Eric C. convened the meeting at 5:02 PM.

Public Input: None

Consent Calendar (attached): Sue B. moved to accept the consent calendar as presented, Erin W. seconded. The motion passed unanimously.

Financial Report (July): Su L. pointed out an error that Sue B. had noticed on the financial report (the $230,000 transfer from the General Fund to the Reserve Fund was not included). Eric W. moved to approve the financial report with that one correction, Lisa L. seconded. The motion passed unanimously.

Old Business

Continuation of Services/Reopening Plan: Eric C. noted that the case counts, deaths, and hospitalizations due to the Delta variant surge are alarming. Su L. pointed out that there may be staffing issues since anyone with symptoms needs to isolate until they can provide a negative test. Other exposures may also require people to quarantine and if we have documented cases in the library we may need to close as a precaution. Having said that, she added that patrons are really happy that we are open and she would like to continue staying open. There was discussion about whether we should mandate vaccination for library employees and staff. While no action was taken at this time, there was consensus that we have followed the lead of schools for many of our Covid-related decisions, it would be appropriate to follow their lead on this subject as well. Su L. agreed to seek guidance from SDAO and the topic will be discussed again at the next meeting. It was also agreed that we should return to appointments-only at the end of the week. Erin W. moved to implement appointments-only use of the library starting Thursday, August 26. Sue B. seconded the motion and it passed unanimously.

Expansion Project Update: Su L. shared that Bill Spencer had approached her regarding paving the parking lot and wanted to share his experience and offer to organize some contributions to get it done. Su L. will explore the legalities (public contracting law) of using private funding.

Sue B. reminded us that she, Su L., and Eric C. met with the City Planner and were pleased that she told them that the landscaping and parking lot improvements would **not** be required to proceed with the front porch construction. She made it clear that they would appreciate us adding some pedestrian amenities but that she would not stand in our way and encouraged us to go ahead and submit for building permits. It was agreed by consensus that Su L. should explore our options regarding paving and the rest of the project.

Communications/Promotions and Staff Update: Su L. reported that Hanna was delighted with the additional hours and Su has already set her up to access the website and start updating email lists and complete website form submissions so newsletters can be sent to everyone who has requested them. She also reported that one of the learning objectives of our Fall intern, Kaitlynn, is to strategize and design a plan and procedures to keep the website up to date.

New Business

October Meeting Schedule: Su L. plans to be on vacation from October 19th through November 4th. After some discussion it was decided to have a meeting on September 21st and at that time decide whether to meet on October 12 or the usual meeting date.

Agenda Items for Next Meeting: At the next meeting we will discuss the audit, continuation of services, and get an update on the expansion project, binder updates, a report on school collaborations and youth, and an update on communications/promotions efforts.

Announcements: None.

Meeting adjourned at 5:51 pm.

The next Board Meeting will be Tuesday, September 21, 5:00 pm (probably via Zoom).