Lane Library District

Regular Meeting of the Lane Library District Board of Directors

Monday, September 22nd, 2026 at 6:00pm.

Attending: Public: None; Board Members: Andrew Morgan, Vicki Hemphill, Eric Cullander. Nick Caum, Library Director. Board members Erin Weatherly and Lisa Linnell Olsen were absent.

Regular meeting of the LLD Board convened at 6:09pm by Eric C.

Consent Calendar:

There was a typo in the Minutes. Nick C. will update before finalizing. Vicki H. asked a couple questions about library programs. Andrew M. said there were no issues with the reconciliation. Andrew M. moved to accept the Consent Calendar with the typo fixed. Vicki H. seconded. All present voted in favor, the motion passed.

Financial Report for July 2026:

Nick C. has nothing to report. The audit will be coming up in October. Nick C. stated that he has been working with Key Bank about how the correct steps for paying off the building loan. He says that Key Bank has been awful about communication, slowing the process down. Vicki H. moved to accept the Financial Report as presented. Andrew M. seconded. All present voted in favor. The motion passed.

Old Business:

Nick C. reminded the board that they will need to complete the Annual Directors Evaluation before October payroll is run. The board discussed logistics of making that happen.

New Business

SRP Presentation: Delayed

Library Use and Circulation Policy:

Nick C. presented an updated Circualtion Policy. It includes rules for what kind of 'proof of address' will be accepted as well as including rules for participating in the Oregon Library Passport program. Nick C. stated that the rules presented are a mixture of what other libraries are doing and what he thinks will work well in Creswell. Vicki H. moved to accept the changes in the Library Use and Circulation Policy. Andrew M. seconded. All presented voted in favor. The motion passed.

Rules of Conduct Update for Adoption:

Changes here are to the that children under 9 need to have a "responsible guardian." This was done because children under the age of 9 are coming in with their teen sibling, however, the teens do not always act as a responsible guardian. This policy change puts more onus on the "responsible guardian.

There is also an added rule. The rule stipulates that areas in the library marked as staff or employee only are for staff and employees only. Andrew M. pointed out a typo in the children's section. Nick C. will correct. Andrew M. moved to accept the changes to the policy with the typo fixed. Vicki H. seconded. All presented voted in favor. The motion passed.

Strategic Planning Report:

Nick C. presented the board with a strategic planning report. However, the board felt it was best to wait for the other two board members before going over the report, especially since Nick C. only just finished and shared it with the board.

Past Attendance:

Andrew M. asked about what kind of programming the library historically offered. Nick C. said that he has looked into this and has been unable to locate any attendance sheets or program plans for the adult side. Andrew M. and Vicki H. expressed an interest in learning how what we offer today compares to the library historically. Nick C. will see if he can figure anything out.

Announcements: CPLF is no longer planning a mini golf fundraiser.

The next meeting is scheduled for Tuesday, October 27th at 6:00pm.

Regular Meeting adjourned at 7:10 pm by Eric C.