

Lane Library District

Regular Board Meeting

Tuesday, April 26, 2022, 5:00 pm via Zoom

Regular Meeting

Attending: Board Members: Sue Bowers, Eric Cullander, Lisa Linnell-Olsen, Andrew Morgan, Erin Weatherly; Su Liudahl, Library Director; and Nick Caum, Youth and Community Services Librarian.

Eric C. convened the meeting at 5:02 PM.

Public Input: None

Consent Calendar (attached): Sue B. moved to accept the consent calendar as presented, Erin W. seconded. The motion passed unanimously.

Financial Report (March): Lisa O. moved to approve the financial report, Sue B. seconded. The motion passed unanimously.

Old Business

Continuation of Services/Reopening Plan: Su L. reported that although there haven't been any problems associated with providing the masks-required hour at the beginning of each day, no patrons are using it. It was agreed to make masks optional during that time as well as the requirement could be a barrier to people using the library. There was also some discussion about when to resume in-person storytimes and it was agreed that June would be a good time to start in-person **outdoor** storytimes.

Porch Project Alternatives: Su L. explained that she had expected to meet with the building permits representative from the city before the meeting but that he hadn't shown up. She will arrange another appointment and will explore options to present at the next meeting.

Budget Planning: Su L. shared that Joel Higdon (from the School District) had expressed willingness to serve on the Budget Committee. Erin W. moved to appoint Joel H. to a 3-year term on the Budget Committee, Lisa O. seconded the motion and it passed unanimously.

Nick C. presented a summary of potential salary changes for the coming fiscal year. There was a lengthy discussion about the pros and cons of giving the full cost-of-living increase. There was general agreement that step increases should be included but some concerns about the full 8.7% COL increase. It was agreed by consensus that Nick should complete the budget proposal using 6% and revise the summary page to include the both the 6% and the full May cost-of-living figure for the Budget Committee's consideration.

Revision of Policies: Su L. presented a proposed revision of the Library Use & Circulation Policies. After some discussion Erin W. moved to adopt the proposed revision after correcting a couple of noted items and adding new items for check-out (board- and video-games). Andrew M. seconded the motion and it passed unanimously.

Transition Planning: Nick C. left the meeting. Sue B. presented the job description that she crafted by carefully combining examples of job descriptions from other libraries. She also offered a proposed timeline for selection of the Director. Su L. suggested moving the start date and the other items back by a couple of weeks so there won't be as much overlap. It was agreed that there would be a need for flexibility. There was some discussion of including a couple of community members in the selection process. Sue B. and Su L. will work on an application and interview questions to bring back to the next meeting.

New Business

Agenda Items for Next Meeting: At the next meeting we will start with the Budget Committee Meeting and then in the regular meeting will discuss continuation of services, alternatives to the porch project, and succession planning.

Announcements: Sue B. shared that the Friends of the Library will be hosting another **book sale** in the library during the weekend of the Citywide Yard Sale. She still needs some volunteers to help on Friday and Saturday, May 6 & 7. Su L. announced that **Cars & Coffee** will start again on May 7, 7:30-9am at the Bi-mart parking lot. Everyone offered their congratulations on **the new addition to the Morgan family!**

Meeting adjourned at 6:13 pm.

The next Board Meeting will be Tuesday, May 24, following the Budget Committee Meeting which starts at 5:00 pm. (This will be a hybrid meeting:, in-person and also available via Zoom.)