

**FORM**

**LB-11**

This fund is authorized and established by resolution 2005-07 on May 11, 2005 for the following specified purpose:  
To expand, purchase or construct a library building. Reviewed May 2025.

**RESERVE FUND  
RESOURCES AND REQUIREMENTS**

Year this reserve fund will be reviewed to be continued or abolished.  
Date can not be more than 10 years after establishment or review.  
Review Year: 2035

**Building Reserve Fund**

Lane Library District

|    | Historical Data               |                              |  | DESCRIPTION<br>RESOURCES AND REQUIREMENTS            | Budget for Next Year 2026-2027 |                                 |                              |    |
|----|-------------------------------|------------------------------|--|--|--------------------------------|---------------------------------|------------------------------|----|
|    | Actual                        |                              | Adopted Budget<br>This Year<br>2025-2026 |  | Proposed By<br>Budget Officer  | Approved By<br>Budget Committee | Adopted By<br>Governing Body |    |
|    | Second Preceding<br>2023-2024 | First Preceding<br>2024-2025 |  |  |                                |                                 |                              |    |
|    |                               |                              |  | <b>RESOURCES</b>                                     |                                |                                 |                              |    |
|    |                               |                              |  | <b>Beginning Fund Balance:</b>                       |                                |                                 |                              |    |
| 1  | 270,798                       | 382,594                      | 484,535                                  | 1. Cash on hand* (cash basis) or                     | 591,750                        | 591,750                         |                              | 1  |
| 2  |                               |                              |  | 2. Working Capital (accrual basis)                   |                                |                                 |                              | 2  |
| 3  |                               |                              |  | 3. Previously levied taxes estimated to be received  | -                              |                                 |                              | 3  |
| 4  | 14,049                        | 19,526                       | 17,000                                   | 4. Earnings from temporary investments               | 17,000                         | 17,000                          |                              | 4  |
| 5  | 100,570                       | 91,000                       | 83,000                                   | 5. Transferred from other funds                      | 95,000                         | 90,000                          |                              | 5  |
| 6  | 329                           | 39                           | 10,000                                   | 6. Donations   | 10,000                         | 10,000                          |                              | 6  |
| 7  | -                             | -                            | 10,000                                   | 7. Grants  | 10,000                         | 10,000                          |                              | 7  |
| 8  |                               |                              |  | 8. Loans   | -                              |                                 |                              | 8  |
| 9  | 385,746                       | 493,159                      | 604,535                                  | <b>9. Total Resources, except taxes to be levied</b> | 723,750                        | 718,750                         | -                            | 9  |
| 10 |                               |                              |  | 10. Taxes estimated to be received                   |                                |                                 |                              | 10 |
| 11 |                               |                              |  | 11. Taxes collected in year levied                   |                                |                                 |                              | 11 |
| 12 | 385,746                       | 493,159                      | 604,535                                  | <b>12. TOTAL RESOURCES</b>                           | 723,750                        | 718,750                         | -                            | 12 |
|    |                               |                              |  | <b>REQUIREMENTS</b>                                  |                                |                                 |                              |    |
| 1  |                               |                              |  | <b>1. Materials and Services</b>                     |                                |                                 |                              | 1  |
| 2  |                               |                              |  | 2. Fees  | 5,000                          | 5,000                           |                              | 2  |
| 3  | 2,212                         |                              | 5000                                     | 3. Capital campaign expense                          | 15000                          | 15000                           |                              | 3  |
| 4  | 940                           |                              | 10000                                    | 4. Contract Services                                 | 20000                          | 15000                           |                              | 4  |
| 5  |                               |                              |  | 5  |                                |                                 |                              | 4  |
| 6  | 3,152                         | -                            | 15,000                                   | <b>6. Total Materials and Services</b>               | 40,000                         | 35,000                          | -                            | 5  |
| 7  |                               |                              |  | <b>7. Capital Outlay</b>                             |                                |                                 |                              | 7  |
| 8  |                               |                              |  |  | -                              | -                               | -                            | 8  |
| 9  | -                             | -                            | -  | 9. Construction Expense                              |                                | -                               |                              | 9  |
| 10 | -                             | -                            | -  | <b>10. Total Capital Outlay</b>                      | -                              | -                               | -                            | 10 |
| 11 |                               |                              |  | <b>Debt Service</b>                                  |                                |                                 |                              | 11 |
| 12 |                               |                              |  | 12. Government Loan Mandatory Tender Debt Service    | 346,865                        | 346,865                         |                              | 12 |
| 13 |                               |                              |  | 13   |                                |                                 |                              | 13 |
| 14 |                               |                              |  | 14   |                                |                                 |                              | 14 |
| 15 |                               |                              |  | 15   |                                |                                 |                              | 15 |
| 16 |                               |                              |  | 16   |                                |                                 |                              | 16 |
| 17 |                               |                              |  | 17   |                                |                                 |                              | 17 |
| 18 |                               |                              |  | 18   |                                |                                 |                              | 18 |
| 19 |                               |                              |  | 19   |                                |                                 |                              | 19 |
| 20 | 382,594                       | 493,159                      | 569,535                                  | <b>20. RESERVED FOR FUTURE EXPENDITURE</b>           | 336,885                        | 336,885                         |                              | 20 |
| 21 | 385,746                       | 493,159                      | 584,535                                  | <b>21. TOTAL REQUIREMENTS</b>                        | 723,750                        | 718,750                         | -                            | 21 |





**FORM  
LB-20**

**RESOURCES  
General Fund**

Lane Library District

|    | Historical Data               |                              |  | RESOURCE DESCRIPTION                                | Budget for Next Year 2026-2027 |                                 |                              |  |
|----|-------------------------------|------------------------------|--|---|--------------------------------|---------------------------------|------------------------------|--|
|    | Actual                        |                              | Adopted Budget<br>This Year<br>2025-2026 |   | Proposed By<br>Budget Officer  | Approved By<br>Budget Committee | Adopted By<br>Governing Body |  |
|    | Second Preceding<br>2023-2024 | First Preceding<br>2024-2025 |  |   |                                |                                 |                              |  |
|    | Beginning Fund Balance:       |                              |  |   |                                |                                 |                              |  |
| 1  | 286,227                       | 298,052                      | 249,057                                  | 1. Available cash on hand* (cash basis) or          | 254,989                        | 254,989                         | 1                            |  |
| 2  |                               |                              |  | 2. Net working capital (accrual basis)              |                                |                                 | 2                            |  |
| 3  | 4,833                         | 4,898                        | 6,000                                    | 3. Previously levied taxes estimated to be received | 5,000                          | 5,000                           | 3                            |  |
| 4  | 18,369                        | 19,131                       | 15,000                                   | 4. Interest   | 20,000                         | 20,000                          | 4                            |  |
| 5  |                               |                              |  | 5. <b>OTHER RESOURCES</b>                           |                                |                                 | 5                            |  |
| 6  | 1,820                         | 1,954                        | 2,250                                    | 6. Copies/Printing                                  | 2,000                          | 2,000                           | 6                            |  |
| 7  | 6,728                         | 13,223                       | 12,000                                   | 7. Donations  | 12,000                         | 12,000                          | 7                            |  |
| 8  | 3,622                         | 4,192                        | 3,000                                    | 8. Fees (OOD, Lost book, Overdue fees, Rep. Card)   | 4,000                          | 4,000                           | 8                            |  |
| 9  | 4,536                         | 4,400                        | 10,000                                   | 9. Grants   | 10,000                         | 10,000                          | 9                            |  |
| 10 | 7,656                         | 1,319                        | 1  | 10. Miscellaneous Income                            | 1                              | 1                               | 10                           |  |
| 11 |                               |                              |  | 11  |                                |                                 | 11                           |  |
| 12 |                               |                              |  | 12  |                                |                                 | 12                           |  |
| 13 |                               |                              |  | 13  |                                |                                 | 13                           |  |
| 14 |                               |                              |  | 14  |                                |                                 | 14                           |  |
| 15 |                               |                              |  | 15  |                                |                                 | 15                           |  |
| 16 |                               |                              |  | 16  |                                |                                 | 16                           |  |
| 17 |                               |                              |  | 17  |                                |                                 | 17                           |  |
| 18 |                               |                              |  | 18  |                                |                                 | 18                           |  |
| 19 |                               |                              |  | 19  |                                |                                 | 19                           |  |
| 20 |                               |                              |  | 20  |                                |                                 | 20                           |  |
| 21 |                               |                              |  | 21  |                                |                                 | 21                           |  |
| 22 |                               |                              |  | 22  |                                |                                 | 22                           |  |
| 23 |                               |                              |  | 23  |                                |                                 | 23                           |  |
| 24 |                               |                              |  | 24  |                                |                                 | 24                           |  |
| 25 |                               |                              |  | 25  |                                |                                 | 25                           |  |
| 26 |                               |                              |  | 26  |                                |                                 | 26                           |  |
| 27 |                               |                              |  | 27  |                                |                                 | 27                           |  |
| 28 |                               |                              |  | 28  |                                |                                 | 28                           |  |
| 29 | 333,791                       | 347,169                      | 297,308                                  | 29. Total resources, except taxes to be levied      | 307,990                        | 307,990                         | -                            |  |
| 30 |                               |                              | 521,698                                  | 30. Taxes estimated to be received                  | 543,315                        | 543,315                         |                              |  |
| 31 | 499,945                       | 516,020                      |  | 31. Taxes collected in year levied                  |                                |                                 |                              |  |
| 32 | 833,736                       | 863,189                      | 819,006                                  | 32. <b>TOTAL RESOURCES</b>                          | 851,305                        | 851,305                         | -                            |  |

\*Includes ending balance from prior year

FORM  
LB-30-A

**REQUIREMENTS SUMMARY**  
**Allocated to an Organizational Unit or Program & Activity**  
**General Fund**

Lane Library District

|    | Historical Data               |                              |  | REQUIREMENTS FOR:<br>Library Services           | Budget for Next Year 2026-2027 |                                 |                              |    |
|----|-------------------------------|------------------------------|--|---|--------------------------------|---------------------------------|------------------------------|----|
|    | Actual                        |                              | Adopted Budget<br>This Year<br>2025-2026 |   | Proposed By<br>Budget Officer  | Approved By<br>Budget Committee | Adopted By<br>Governing Body |    |
|    | Second Preceding<br>2023-2024 | First Preceding<br>2024-2025 |  |   |                                |                                 |                              |    |
|    |                               |                              |  | PERSONNEL SERVICES                              |                                |                                 |                              |    |
| 1  | 211,641                       | 219,708                      | 244,256                                  | 1. Salaries                                     | 245,770                        | 245,770                         |                              | 1  |
| 2  | 70,520                        | 72,924                       | 88,000                                   | 2. Benefits & Taxes                             | 94,935                         | 94,935                          |                              | 2  |
| 3  | 26                            | -                            | 500                                      | 3. Hiring & plan setup fees                     | 500                            | 500                             |                              | 3  |
| 4  | 463                           | 369                          | 800                                      | 4. Worker's Compensation                        | 600                            | 600                             |                              | 4  |
| 5  |                               |                              |  | 5   |                                |                                 |                              | 5  |
| 6  | 282,650                       | 293,001                      | 333,556                                  | 6 <b>TOTAL PERSONNEL SERVICES</b>               | 341,805                        | 341,805                         | -                            | 6  |
| 7  |                               |                              |  | 7 Total Full-Time Equivalent (FTE) 3.9          |                                |                                 |                              | 7  |
|    |                               |                              |  | MATERIALS AND SERVICES                          |                                |                                 |                              |    |
| 8  | 8,043                         | 9,426                        | 11,000                                   | 8. Insurance                                    | 12,000                         | 12,000                          |                              | 8  |
| 9  | 13,777                        | 18,295                       | 22,500                                   | 9. Contract Services                            | 36,000                         | 36,000                          |                              | 9  |
| 10 | 16,952                        | 18,322                       | 30,750                                   | 10. Building Expenses and Utilities             | 31,500                         | 31,500                          |                              | 10 |
| 11 | 44,689                        | 47,991                       | 75,950                                   | 11. Operating costs                             | 74,500                         | 74,500                          |                              | 11 |
| 12 | 36,755                        | 44,400                       | 58,500                                   | 12. Collection and Program Costs                | 55,000                         | 60,000                          |                              | 12 |
| 13 | 2,515                         | 2,094                        | 3,750                                    | 13. Staff & Board Development                   | 5,500                          | 5,500                           |                              | 13 |
| 14 | 122,731                       | 140,528                      | 202,450                                  | 14. <b>TOTAL MATERIALS AND SERVICES</b>         | 214,500                        | 219,500                         | -                            | 14 |
|    |                               |                              |  | CAPITAL OUTLAY                                  |                                |                                 |                              |    |
| 15 | -                             | -                            |  | 15  | -                              |                                 |                              | 15 |
| 16 |                               |                              |  | 16  |                                |                                 |                              | 16 |
| 17 |                               |                              |  | 17  |                                |                                 |                              | 17 |
| 18 |                               |                              |  | 18  |                                |                                 |                              | 18 |
| 19 |                               |                              |  | 19. <b>TOTAL CAPITAL OUTLAY</b>                 | -                              | -                               |                              | 19 |
| 20 | 405,381                       | 433,529                      | 536,006                                  | 20. <b>ORGANIZATIONAL UNIT / ACTIVITY TOTAL</b> | 556,305                        | 561,305                         | -                            | 20 |
|    |                               |                              |  | REQUIREMENTS FOR OTHER ORG. UNITS               |                                |                                 |                              |    |
| 21 | -                             | -                            | -  | 21  |                                |                                 | -                            | 21 |
| 22 |                               |                              |  | 22  |                                |                                 |                              | 22 |
| 23 |                               |                              |  | 23  | -                              | -                               | -                            | 23 |
| 24 |                               |                              |  | 24  |                                |                                 |                              | 24 |
| 25 |                               |                              |  | 25  |                                |                                 |                              | 25 |
| 26 | 405,381                       | 433,529                      | 536,006                                  | 26. <b>TOTAL ORG./PROG. REQUIREMENTS</b>        | 556,305                        | 561,305                         | -                            | 26 |

**REQUIREMENTS SUMMARY**

NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM

**FORM  
LB-30-B**

**GENERAL FUND**

|    | Historical Data               |                              |  | REQUIREMENTS DESCRIPTION                     | Budget for Next Year 2025-2026 |                                 |                              |           |
|----|-------------------------------|------------------------------|--|--|--------------------------------|---------------------------------|------------------------------|-----------|
|    | Actual                        |                              | Adopted Budget<br>This Year<br>2025-2026 |  | Proposed By<br>Budget Officer  | Approved By<br>Budget Committee | Adopted By<br>Governing Body |           |
|    | Second Preceding<br>2023-2024 | First Preceding<br>2024-2025 |  |  |                                |                                 |                              |           |
|    |                               |                              |  | PERSONNEL SERVICES NOT ALLOCATED             |                                |                                 |                              |           |
| 1  |                               |                              |  | 1  |                                |                                 |                              | 1         |
| 2  |                               |                              |  | 2  |                                |                                 |                              | 2         |
| 3  | 0                             | 0                            | 0  | <b>3 TOTAL PERSONNEL SERVICES</b>            | 0                              | 0                               | 0                            | <b>3</b>  |
| 4  |                               |                              |  | <b>Total Full-Time Equivalent (FTE): 0</b>   |                                |                                 |                              | <b>4</b>  |
|    |                               |                              |  | MATERIALS AND SERVICES NOT ALLOCATED         |                                |                                 |                              |           |
| 5  |                               |                              |  | 5  |                                |                                 |                              | 5         |
| 6  |                               |                              |  | 6  |                                |                                 |                              | 6         |
| 7  | 0                             | 0                            | 0  | <b>7 TOTAL MATERIALS AND SERVICES</b>        | 0                              | 0                               | 0                            | <b>7</b>  |
|    |                               |                              |  | CAPITAL OUTLAY NOT ALLOCATED                 |                                |                                 |                              |           |
| 8  |                               |                              |  | 8  |                                |                                 |                              | 8         |
| 9  |                               |                              |  | 9  |                                |                                 |                              | 9         |
| 10 | 0                             | 0                            | 0  | <b>10 TOTAL CAPITAL OUTLAY</b>               | 0                              | 0                               | 0                            | <b>10</b> |
|    |                               |                              |  | DEBT SERVICE                                 |                                |                                 |                              |           |
| 11 | 29,733                        | 29,733                       | 30,000                                   | 11 Government Loan - Property Purchase 2016  | 15,000                         | 15,000                          |                              | 11        |
| 12 |                               |                              |  | 12   |                                |                                 |                              | 12        |
| 13 | 29,733                        | 29,733                       | 30,000                                   | <b>13 TOTAL DEBT SERVICE</b>                 | 15,000                         | 15,000                          | 0                            | <b>13</b> |
|    |                               |                              |  | SPECIAL PAYMENTS                             |                                |                                 |                              |           |
| 14 |                               |                              |  | 14   |                                |                                 |                              | 14        |
| 15 |                               |                              |  | 15   |                                |                                 |                              | 15        |
| 16 | 0                             | 0                            | 0  | <b>16 TOTAL SPECIAL PAYMENTS</b>             | 0                              | 0                               | 0                            | <b>16</b> |
|    |                               |                              |  | INTERFUND TRANSFERS                          |                                |                                 |                              |           |
| 17 | 100,570                       | 91,000                       | 83,000                                   | 17 Transfer to Building Reserve Fund         | 95,000                         | 90000                           |                              | 17        |
| 18 |                               |                              |  | 18   |                                |                                 |                              | 18        |
| 19 |                               |                              |  | 19   |                                |                                 |                              | 19        |
| 20 |                               |                              |  | 20   |                                |                                 |                              | 20        |
| 21 | 100,570                       | 91,000                       | 83,000                                   | <b>21 TOTAL INTERFUND TRANSFERS</b>          | 95,000                         | 90,000                          | 0                            | <b>21</b> |
|    |                               |                              |  | OPERATING CONTINGENCY                        |                                |                                 |                              |           |
| 22 |                               |                              | 15,000                                   | <b>22 TOTAL OPERATING CONTINGENCY</b>        | 15,000                         | 15,000                          |                              | <b>22</b> |
| 23 | 130,303                       | 120,733                      | 128,000                                  | <b>23 Total Requirements Not Allocated</b>   | 125,000                        | 120,000                         | 0                            | <b>23</b> |
| 24 | 405,381                       | 433,529                      | 536,006                                  | <b>24 Total Org./Prog. Requirements</b>      | 556,305                        | 561,305                         |                              | <b>24</b> |
| 25 |                               |                              | -  | <b>25 Reserved for future expenditure</b>    |                                | 0                               | 0                            | <b>25</b> |
| 26 | 298,052                       | 308,927                      |  | 26 Ending balance (prior years)              |                                |                                 |                              | 26        |
| 27 |                               |                              | 155,000                                  | <b>27 UNAPPROPRIATED ENDING FUND BALANCE</b> | 170,000                        | 170,000                         |                              | <b>27</b> |
| 28 | 833,736                       | 863,189                      | 819,006                                  | <b>28 TOTAL REQUIREMENTS</b>                 | 851,305                        | 851,305                         | 0                            | <b>28</b> |

**DETAILED REQUIREMENTS  
General Fund**

Lane Library District

| Historical Data               |                              |                        | REQUIREMENTS DESCRIPTION               | Number of<br>Employ-<br>ees               | Range* | Budget for Next Year 2026- 2027 |                                 |                              |   |    |
|-------------------------------|------------------------------|------------------------|--|---|--------|---------------------------------|---------------------------------|------------------------------|---|----|
| Actual                        |                              | Adopted Budget         |  |   |        | Proposed by<br>Budget Officer   | Approved by<br>Budget Committee | Adopted by<br>Governing Body |   |    |
| Second Preceding<br>2023-2024 | First Preceding<br>2024-2025 | This Year<br>2025-2026 |  |   |        |                                 |                                 |                              |   |    |
|                               |                              |                        | <b>Personnel Services</b>              |   |        |                                 |                                 |                              |   |    |
| 1                             | 76,892                       | 80,854                 | 84,234                                 | 1. Library Director Salary                | 1      |                                 | 88,095                          | 88,095                       |   | 1  |
| 2                             | 57,506                       | 59,304                 | 63,089                                 | 2. Librarian I Salary(ies)                | 1      |                                 | 65,697                          | 65,697                       |   | 2  |
| 3                             | 77,243                       | 79,550                 | 89,933                                 | 3. Library Assistant(s) Salary(ies)       | 3      |                                 | 91,978                          | 91,978                       |   | 3  |
| 4                             | 70,520                       | 72,924                 | 88,000                                 | 4. Benefits and Taxes                     |        |                                 | 94,935                          | 94,935                       |   | 4  |
| 5                             | 26                           | -                      | 500                                    | 5. Hiring & Plan Set-up Fees              |        |                                 | 500                             | 500                          |   | 5  |
| 6                             | 463                          | 369                    | 800                                    | 6. Workers Compensation                   |        |                                 | 600                             | 600                          |   | 6  |
| 7                             | 282,650                      | 293,001                | 326,556                                | 7. Total Personnel Services               |        |                                 | 341,805                         | 341,805                      | - | 7  |
|                               |                              |                        | <b>Materials and Services</b>          |   |        |                                 |                                 |                              |   |    |
|                               |                              |                        | <b>Insurance</b>                       |   |        |                                 |                                 |                              |   |    |
| 8                             | 8,043                        | 9,426                  | 11,000                                 | 8. Insurance (building and liability)     |        |                                 | 12,000                          | 12,000                       |   | 8  |
| 9                             | 8,043                        | 9,426                  | 11,000                                 | 9. Total Insurance                        |        |                                 | 12,000                          | 12,000                       | - | 9  |
|                               |                              |                        | <b>Contract Services</b>               |   |        |                                 |                                 |                              |   |    |
| 10                            | 627                          | 950                    | 1,500                                  | 10. Bookkeeping (accounting services)     |        |                                 | 2,000                           | 2,000                        |   | 10 |
| 11                            | 13,150                       | 16,050                 | 18,000                                 | 11. Audit/Review                          |        |                                 | 25,000                          | 25,000                       |   | 11 |
| 12                            | -                            | 1,295                  | 3,000                                  | 12. Janitorial Services                   |        |                                 | 9,000                           | 9,000                        |   | 12 |
| 13                            | 13,777                       | 18,295                 | 22,500                                 | 13. Total Contract Services               |        |                                 | 36,000                          | 36,000                       | - | 13 |
|                               |                              |                        | <b>Building Expenses and Utilities</b> |   |        |                                 |                                 |                              |   |    |
| 14                            | 9009                         | 10827                  | 12,000                                 | 14. Electric                              |        |                                 | 13,000                          | 13,000                       |   | 14 |
| 15                            | 2956                         | 3062                   | 3,500                                  | 15. Natural Gas                           |        |                                 | 3,500                           | 3,500                        |   | 15 |
| 16                            | 3079                         | 3112                   | 4,250                                  | 16. Water and Sewer                       |        |                                 | 3,500                           | 3,500                        |   | 16 |
| 17                            | 13                           | 0                      | 2,000                                  | 17. Disposal Service                      |        |                                 | 1,500                           | 1,500                        |   | 17 |
| 18                            | 1895                         | 1321                   | 9,000                                  | 18. Building Maintenance                  |        |                                 | 10,000                          | 10,000                       |   | 18 |
| 19                            | 16,952                       | 18,322                 | 30,750                                 | 19. Total Building Expenses and utilities |        |                                 | 31,500                          | 31,500                       | - | 19 |
|                               |                              |                        | <b>Operating Costs</b>                 |   |        |                                 |                                 |                              |   |    |
| 20                            | 3,422                        | 4,301                  | 5,000                                  | 20. General Operating Costs               |        |                                 | 5,000                           | 5,000                        |   | 20 |
| 21                            | 844                          | 718                    | 800                                    | 21. Postage                               |        |                                 | 800                             | 800                          |   | 21 |
| 22                            | 6,991                        | 6,986                  | 7,500                                  | 22. Telecommunications                    |        |                                 | 4,200                           | 4,200                        |   | 22 |
| 23                            | 2,123                        | 1,668                  | 7,500                                  | 23. Equipment Maintenance                 |        |                                 | 5,000                           | 5,000                        |   | 23 |

DETAILED REQUIREMENTS

General Fund

Lane Library District

| Historical Data            |                           |                                    | REQUIREMENTS DESCRIPTION                  | Number of Employees                                      | Range* | Budget for Next Year 2026-2027 |                              |                           |    |
|----------------------------|---------------------------|------------------------------------|---|--|--------|--------------------------------|------------------------------|---------------------------|----|
| Actual                     |                           | Adopted Budget This Year 2025-2026 |   |  |        | Proposed by Budget Officer     | Approved by Budget Committee | Adopted by Governing Body |    |
| Second Preceding 2023-2024 | First Preceding 2024-2025 |                                    |   |  |        |                                |                              |                           |    |
|                            |                           |                                    | <b>Materials and Services (continued)</b> |  |        |                                |                              |                           |    |
|                            |                           |                                    | <b>Operating Costs (continued)</b>        |  |        |                                |                              |                           |    |
| 24                         | 1004                      | 1272                               | 2,250                                     | 24. Office Supplies                                      |        | 2,500                          | 2,500                        |                           | 24 |
| 25                         | 957                       | 925                                | 2,000                                     | 25. Janitorial Supplies (includes disinfectants and PPE) |        | 1,000                          | 1,000                        |                           | 25 |
| 26                         | 3,428                     | 3,931                              | 6,000                                     | 26. Computer Software                                    |        | 8,000                          | 8,000                        |                           | 26 |
| 27                         | 3,204                     | 3,367                              | 4,000                                     | 27. Copier and Printer Expense and Supplies              |        | 4,000                          | 4,000                        |                           | 27 |
| 28                         | 3,202                     | 4,976                              | 6,500                                     | 28. Furniture and Equipment                              |        | 5,000                          | 5,000                        |                           | 28 |
| 29                         | 1,685                     | 2,110                              | 6,000                                     | 29. Technology-related Equipment                         |        | 6,000                          | 6,000                        |                           | 29 |
| 30                         | 12,290                    | 12,222                             | 14,500                                    | 30. SIRSI (library catalog system)                       |        | 14,500                         | 14,500                       |                           | 30 |
| 31                         | 722                       | 752                                | 900                                       | 31. OCLC (catalog record service)                        |        | 1,000                          | 1,000                        |                           | 31 |
| 32                         | 720                       | 2395                               | 1,500                                     | 32. Security   |        | 3,000                          | 3,000                        |                           | 32 |
| 33                         | 974                       | 342                                | 5,000                                     | 33. Legal Expenses                                       |        | 10,000                         | 10,000                       |                           | 33 |
| 34                         | 1,385                     | -                                  | 3,000                                     | 34. Election Costs                                       |        | -                              | -                            |                           | 34 |
| 35                         | 1079                      | 1411                               | 2,000                                     | 35. Notices and Publicity                                |        | 3,000                          | 3,000                        |                           | 35 |
| 36                         | 659                       | 615                                | 1,500                                     | 36. Volunteer Expense                                    |        | 1,500                          | 1,500                        |                           | 36 |
| 37                         | 44,689                    | 47,991                             | 75,950                                    | 37. <b>Total Operating Costs</b>                         |        | 74,500                         | 74,500                       | -                         | 37 |
|                            |                           |                                    | <b>Collection and Program Costs</b>       |  |        |                                |                              |                           |    |
| 38                         | 10561                     | 12210                              | 12,000                                    | 38. Collection - Adult                                   |        | 12,000                         | 15,000                       |                           | 38 |
| 39                         | 8,624                     | 12,027                             | 12,000                                    | 39. Collection - Children and Young Adult                |        | 12,000                         | 14,000                       |                           | 39 |
| 40                         | 2,086                     | 1,953                              | 3,000                                     | 40. Collection - Processing Supplies                     |        | 3,000                          | 3,000                        |                           | 40 |
| 41                         | 2,786                     | 2,671                              | 12,000                                    | 41. Electronic Databases and Materials                   |        | 6,000                          | 6,000                        |                           | 41 |
| 42                         | 4102                      | 4005                               | 6,000                                     | 42. Programs - Adult                                     |        | 8,000                          | 8,000                        |                           | 42 |
| 43                         | 8,596                     | 11,534                             | 13,500                                    | 43. Programs - Children and Young Adult                  |        | 14,000                         | 14,000                       |                           | 43 |
| 44                         | 36,755                    | 44,400                             | 58,500                                    | 44. Total Collection and Program Costs                   |        | 55,000                         | 60,000                       | -                         | 44 |
|                            |                           |                                    | <b>Staff and Board Development</b>        |  |        |                                |                              |                           |    |
| 45                         | 1,997                     | 1,240                              | 2,500                                     | 45. Travel and Training                                  |        | 4,000                          | 4,000                        |                           | 45 |
| 46                         | 518                       | 854                                | 1,250                                     | 46. Memberships and Dues                                 |        | 1,500                          | 1,500                        |                           | 46 |
| 47                         | 2,515                     | 2,094                              | 3,750                                     | 47. Total Staff and Board Development Costs              |        | 5,500                          | 5,500                        | -                         | 47 |
|                            |                           |                                    | <b>Debt Service</b>                       |  |        |                                |                              |                           |    |
| 48                         | 29,733                    | 29,733                             | 30,000                                    | 48. Government Loan - Propery Purchase 2016              |        | 15,000                         | 15,000                       |                           | 48 |
|                            |                           |                                    | <b>Transfer to Other Funds</b>            |  |        |                                |                              |                           |    |
| 49                         | 100,570                   | 91,000                             | 90,000                                    | 49. Transfer to Building Reserve Fund                    |        | 95,000                         | 90,000                       |                           | 49 |
| 50                         |                           |                                    | 15,000                                    | 50. Operating Contingency                                |        | 15,000                         | 15,000                       |                           | 50 |
| 51                         | 535,684                   | 554,262                            | 664,006                                   | 51. <b>TOTAL EXPENDITURES</b>                            |        | 681,305                        | 681,305                      | -                         | 51 |
| 52                         | 298,052                   | 308,927                            | 155,000                                   | 52. <b>UNAPPROPRIATED ENDING FUND BALANCE</b>            |        | 170,000                        | 170,000                      |                           | 52 |
| 53                         | 833,736                   | 863,189                            | 819,006                                   | 53. <b>TOTAL REQUIREMENTS</b>                            |        | 851,305                        | 851,305                      | -                         | 53 |