Lane Library District

Regular Meeting of the Lane Library District Board of Directors

Tuesday, March 19th, 2024, 5:00pm at the Creswell Library.

Attending: Public: None; Board Members: Andrew Morgan, Vicki Hemphill, Eric Cullander, Nick Caum, Director. Lisa Linnell-Olsen was absent.

Regular meeting of the LLD Board of Directors and Local Contract Review Board convened at 5:02pm by Erin W.

Public Input: None

Consent Calendar: Eric C. pointed out two minor typos in the minutes. There was some discussion about the Summer Reading Program and the library's partnership with the school. There were several questions about the statistics, but they were just clarifications. These questions included Ebook checkouts, door counts, and website traffic. One question that required a more in depth answer and discussion was about the Old School House. Nick C. met with Creswell First! to work out some details about how the library can be involved. Essentially, the library will act as the front desk, facilitating the use of the space but will not be responsible for the space. The library will then be able to use the space for programs. Eric C. moved to accept the consent calendar with the typos in the minutes fixed. Andrew M. seconded. All present voted in favor. The motion passed.

Financial Report February: There was minimal discussion about the financial reports. Nick C. shared that he is worried about going over budget with legal fees but also stated that he doesn't anticipate needing to talk to them much more this FY. Andrew M. moved to accept the financial reports as presented. Eric C. seconded. All present voted in favor. The motion passed.

Old Business

Front Porch: Nick C. presented a quote from ES&A for a small entryway awning. Nick C. expressed concerns with the quote. Namely, the stone columns called for may be hit by cars and ES&A is not confident that they will be able to mount the awning to the building. Erin W. expressed concerns that the awning is not big enough to keep people dry and that the heat will likely continue to make the door handles too hot. Eric C. disagreed and felt that the awning would help with both the rain and sun. Both Erin and Eric agreed that the stonework on the columns is not needed. It is also unclear exactly where the awning meets the wall. The quote specifically says it does not go into the recessed area above the door. Andrew M. expressed an interest in holding off on the small awning presented and instead working toward a larger awning or different project. He agreed with Erin W. and doesn't think that the awning will protect from rain. Vicki H. liked the larger awning over the small awning presented in the quote. After more discussion, Nick C. suggested creating a strategic plan. Part of which would be finding out if the greater community would like an awning. There was more discussion around this but the board agreed that a strategic plan was necessary before moving on. Nick C. will share the previous strengths and weaknesses put together by the board. The awning project is paused.

Bylaw Update and Approval: The bylaws were adopted in error at the previous meeting. All board members must be present to adopt changes to the bylaws. Because Eric C. was not present, the changes could not be adopted. This month, Lisa O. is absent. The bylaws will need to wait until the next meeting.

New Business

Budget Committee Members: The budget committee has three openings. One because a previous member moved out of district, another had their term expire and the third is now on the Library Board of Directors. Nick C. encouraged the board to reach out to anyone who they felt would be a good committee member. Nick C. will also seek members from the community. A previous board member, Sue B., expressed an interest in joining the budget committee. Nick C. requested that the board pick dates for the Budget Committee Meeting and the Budget Hearing now to make finding budget committee members easier. The Budget Committee Meeting will be on May 21st at 5:00pm. The Budget Hearing will be on June 18th at 5:00pm.

Announcements: Nick C. passed out internet and computer use policy packets. They contain the policies from other libraries and the Creswell Library policy. The board will review them.

Next Meeting Agenda Items: New and Old business uncompleted to remain. No expected additions.

Meeting adjourned at 6:44pm by Erin Weatherly.

The next meeting will be on April 23rd, 2024, at 5:00pm at the Creswell Library and via Zoom