

## Lane Library District

Regular Board Meeting

Tuesday, May 24, 2022, approx. 6:00 pm via Zoom.

### Regular Meeting

**Attending:** Board Members: Sue Bowers, Eric Cullander, Lisa Linnell-Olsen, Andrew Morgan, Erin Weatherly; Su Liudahl, Library Director; and Nick Caum, Youth and Community Services Librarian. One member of the public was in attendance.

Eric C. convened the meeting at 6:10 PM.

**Public Input:** None

**Consent Calendar (attached):** Erin W. moved to accept the consent calendar as presented, Sue B. seconded. The motion passed unanimously.

**Financial Report (April):** Su L. noted that once again the financial report is somewhat boring—in a good way—with nothing of particular concern. Sue B. moved to approve the financial report as presented, Lisa O. seconded. The motion passed unanimously.

### Old Business

**Continuation of Services/Reopening Plan:** Su L. noted that it's been nice to have people in the library and lots of kids and teens hanging out after school. She also hopes that the staffing challenges from recent Covid and other illnesses are behind us for a while.

**Expansion Project Update:** Su L. reported that she met with a sales representative from Eugene Sign & Awning, and they discussed some alternative plans for the front of the building including awnings, a wall-mounted display for bricks, and a new monument sign. He is going to work up some possible designs and proposals (including one for a full front porch) for the Board to consider at the next meeting. After the Board settles on a design and basic plan, we can request quotes from other companies.

Su also shared that ComfortFlow submitted a proposal to rework the ducts and airflow above the service desk to try to reduce the noise problems we've been experiencing since the expansion project. The quote was for \$3,371 and does not include painting new ductwork to match the existing ducts. She added that she recently learned that some funds are available through a SDAO grant program that may help us pay for this project and another one to add ventilation in the Program Room. The funds are through the American Rescue Plan Act (Covid Relief) and one of the categories being funded is "Installation or improvements to ventilation systems." Su asked the sales rep to prepare a quote that we can present to SDAO for approval.

Su also reported that she will have a local landscape company come and weed-whack the tall grass behind the annex building and take care of weeds and other unsightly vegetation.

**Succession Planning/Transition Update:** Sue B. presented an introduction to Creswell Library (for the job announcement) and some proposed interview questions. Eric C. added that he would be interested to hear of innovations that candidates would like to pursue if hired, and he would like a question related to the recent attempts to ban books around the country. Su L. explained that the employment application included in the Board materials was recently updated for the internship position.

Su L. shared some salary information comparing Nick C.'s step-8 salary and the difference between that and what a step-1 to step-8 Director salary is. There was discussion about how much and for how long to compensate Nick for serving as Acting Director during Su's medical leave. Erin W. moved to pay Nick a \$1,000/month bonus for his additional work during May, June, and July for a total of \$3,000. Sue B. se-

conded the motion and it passed unanimously. Su L. will confer with Nick as to the timing of the bonus payments.

### **New Business**

**Support for Legislation:** Sue B. shared about a memo received from several Oregon Library District Board regarding whether our Board would support legislation to codify attendance standards for Oregon Special Library Districts to address chronic absenteeism. After some discussion Sue B. moved to express Lane Library District's support for the legislation. Andrew M. seconded and the motion passed unanimously. Su L. will send out a copy of the memo to all Board members and she will report our support to the interested parties.

Library Back Yard: Erin W. asked about the condition of the old lumber yard and asked about plans to clean it up. Su L. will contact the local guys who remove scrap metal and then try to find a company to do the cleanup for us.

**Agenda Items for Next Meeting:** At the next meeting we will begin with the Budget Hearing, pass a resolution appropriating funds for 2022/23, discuss continuation of services, awning/sign/bricks/paving updates, update on HVAC/ventilation projects, and get an update on the Director hiring process.

**Announcements:** None.

**The meeting adjourned at 6:54 pm.**

*The next Board Meeting will follow the Budget Hearing, which is on Tuesday, June 28 at 5 pm (probably via Zoom).*