Lane Library District

Regular Board Meeting
Tuesday, November 23, 2021, 5:00 pm via Zoom.

Regular Meeting

Attending: Board Members: Sue Bowers, Eric Cullander, Andrew Morgan, Erin Weatherly; Su Liudahl, Library Director; and Nick Caum, Youth and Community Services Librarian. Lisa Linnell-Olsen was absent.

Eric C. convened the meeting at 5:00 PM.

Public Input: None

Consent Calendar (attached): Erin W. moved to accept the consent calendar as presented, Andrew M. seconded. The motion passed unanimously.

Audit Presentation: Paul Nielson made a short presentation about this year's audit and answered questions. There were no major problems found in the audit process.

Financial Report (October): Su L. reported that most of our tax revenue will be coming in during November. Sue B. moved to approve the financial report, Erin W. seconded. The motion passed unanimously.

Old Business

Binder Updates: Su L. shared that she has posted all policies on the web page and expressed interest in relying on the online versions rather than constantly updating. The Board agreed by consensus that they are not ready to give up the printed versions of the policies in their binders at this time.

Continuation of Services/Reopening Plan: Su L. noted that she'd like to open without appointments in January *if* there is no surge from the holidays or new variants of concern. She suggested expanding to allowing ten people at a time in the meantime.

Expansion Project Update: Su L. explained that weather prevented resealing of the parking lot during October, but she would prefer to have it done after construction anyway. It was suggested that we ask the architects to prepare a quote for their services. Su L. will request it and bring it to the December meeting for approval.

New Business

Succession Planning: Sue B. talked with SDAO about working with us on succession planning. She suggested we start by looking at the Director's job description and compensation. Su L. will try to find a current job description (if there is one). She will also check to see if the consulting provided by SDAO is based on the fiscal year.

Material Selection Policy: There wasn't time to review it, but we will discuss it at the December meeting.

Agenda Items for Next Meeting: At the next meeting we will discuss continuation of services, and get an update on the expansion project, a report on school collaborations and youth, and an update on the expansion project. Su L. will bring back the Materials Selection Policy for discussion and plans to suggest a couple of policies to work on updating in the coming months.

Announcements: None.

Meeting adjourned at 6:08 pm.

The next Board Meeting will be Tuesday, December 28, 5:00 pm (via Zoom).