Lane Library District

Regular Board Meeting
Tuesday, October 12, 2021, 5:00 pm via Zoom.

Regular Meeting

Attending: Board Members: Eric Cullander, Andrew Morgan, Lisa Linnell-Olsen, Erin Weatherly; Su Liudahl, Library Director; and Nick Caum, Youth and Community Services Librarian. Sue Bowers was absent.

Eric C. convened the meeting at 5:05 PM.

Public Input: None

Consent Calendar (attached): Erin W. moved to accept the consent calendar as presented, Andrew M. seconded. The motion passed unanimously.

Financial Report (September): Su L. reported that we are a quarter of the way through the year and in good position as tax revenues will start to come in during November. She pointed out that because of the early meeting date most of the materials purchases won't be included until next month's report. Erin W. moved to approve the financial report, Lisa L. seconded. The motion passed unanimously.

Old Business

Binder Updates: Su L. noted that the printed audit will be available for pickup at the library.

Continuation of Services/Reopening Plan: Su L. suggested that the library continue with appointments at least until the November meeting to allow for staffing issues, and any changes in the COVID statistics. The Board agreed by consensus.

Youth/Schools Update: Nick C. reported his continuing attempts to make connections with the schools (with more success reported the day after the meeting). He also reported on his virtual and kit activities (baking and crafts) and a collaboration with a volunteer who has an art van and is donating time and materials.

Expansion Project Update: Su L. noted that she met with Bill Spencer and Cliff Bellew to discuss the condition of the parking lot and the best approach for upgrading it. They both agreed that sealing cracks and resealing was the best approach. Bill Spencer is anxious to help us accomplish the project by raising private funds to complete it. Su L. also noted that she's been in touch with our architect, Randy Nishimura, and is waiting to hear back from him on next steps. She will contact the local person in charge of permits to see whether we can present our current plans or whether they need to be modified for code changes.

Communications/Promotions Update: Su L. continues to increase posts on Facebook and activated an Instagram account. It was agreed that it's not worth pursuing Twitter at this time.

Staff Update: An employee notified Su L. that they won't be getting vaccinated so Su will update the job description and list the position. She plans to conduct interviews after returning from vacation. She will be on vacation from October 18 through November 4. Michelle Thielke will also be on vacation for part of that time.

New Business

Audit: Su L. briefly discussed the audit, but it was decided that it would be more helpful to have Paul Nielsen attend the next Board meeting to give an overview and explanation, as well as answer questions for Board members.

Agenda Items for Next Meeting: At the next meeting we will discuss the audit, continuation of services, and get an update on the expansion project, binder updates, a report on school collaborations and youth, and an update on communications/promotions efforts. Su L. would also like to suggest a couple of policies to work on updating in the coming months.

Announcements: None.

Meeting adjourned at 5:48 pm.

The next Board Meeting will be Tuesday, November 23, 5:00 pm (via Zoom).