Lane Library District

Regular Meeting of the Lane Library District Board of Directors

Tuesday, October 28, 2025, at 6:00pm at the Creswell Library and via Zoom.

Attending: Public: None; Board Members: Eric Cullander, Erin Weatherly, Vicki Hemphill, Andrew Morgan, Lisa Linnell Olsen. Nick Caum, Library Director.

Regular meeting of the LLD Board convened at 6:03pm by Eric C.

There was no public present.

Consent Calendar:

Lisa O. found a typo in the meeting minutes. Nick C. will correct.

Erin W. moved to accept the Consent Calendar with the typo fixed. Andew M. seconded. All present voted in favor. The motion passed.

Financial Report:

Nick C. said that the only thing that really needed to be pointed out was that he has been overspending on books for the adult collection. He will fix this. Andrew M. asked to include dates for when things are added to the financial narrative so the board can better track when something new is added to the narrative.

Erin W. moved to accept the financial reports as presented. Lisa O. seconded. All voted in favor. The motion passed.

Old Business:

Boar Governance Policy:

The board reviewed the policy presented. After some clarifying questions the board discussed removing section V. Public Meetings. It was decided to remove all the text from section V. and instead have it point to the district's Public Meetings Policy. This choice was made to cut down on upkeep and redundancy since the Public Meetings Policy text would match section V. in the Board Governance Policy. Andrew M. moved to accept the Board Governance Policy with the changes to section V. Vicki H. seconded. All voted in favor. The motion passed.

Public Meetings Policy:

The board had issues with some of the changing verbiage in the policy. For example, it sometimes referenced a Library Direct and at other times referenced the CEO. Nick C. felt that the CEO references were because the text was taken directly from the ORS. However, that language was provided by the Districts counsel. Nick C. was asked to clarify with counsel how to make the verbiage uniform. The board did not vote to adopt.

New Business

Social Media Policy for Review and Adoption:

Audit Progress and Engagement Letter:

Nick C. presented the Engagement Letter to the board. All were comfortable with the document. Andrew M. moved to sign the Engagement Letter. Erin W. seconded. All voted in favor. The motion passed and Eric C. and Nick C. signed the document.

Mobile Cart Purchase:

Lisa O. asked data was being used to show that the library needs additional shelving. Nick C. stated that the best indicator is that each year the library is weeding because of space constraints as the primary motivator and not the quality of the book. Nick C. said that the Friends of the Library may be interested in helping to fund these carts. The board asked to know how much the FOCL are willing to help out before making a decision. Nick C. will report back after the next FOCL meeting.

Property Purchase Loan:

Nick C. expressed frustration working with lending institution. He presented the formula that would be used to determine the new interest rate should the board choose to waive the mandatory tender date. While it was lower than everyone expected, the board would like to get some outside input on this. Nick C. was instructed to reach out to SDAO for consultation services or recommendations for a fiduciary to provide advice.

Director Review:

Nick C. waived the right to an Executive Session. Overall the board is happy with the work that Nick C. is doing as library Director. They had some feedback but the overall concern was job burnout for Nick. Erin W. moved to renew Nick's contract and to give him his merit based raise. Andrew M. seconded. All voted in favor. The motion passed.

Announcements:

FOCL Book Sale begins on Monday 11/10.

Next Meeting Time and Agenda Items: Old business to remain and unresolved new business. The board chose to move the next meeting up by an hour. The next regular meeting will begin at 5pm on November 25th.

Regular Meeting adjourned at 7:56pm by Eric C.