Lane Library District

Regular Meeting of the Lane Library District Board of Directors

Tuesday, April 28th, 2026, following the Budget Committee Meeting, at the Creswell Library and via Zoom.

Attending: Public: None; Board Members: Erin Weatherly, Eric Cullander, Andrew Morgan, Vicki

Consent Calendar:

Nick C. quickly realized that he had neglected to include the Director's Report in the meeting packet. He apologized and read the report out loud and said he would email it out to everyone tomorrow.

Andrew M. and Lisa O. reported that the reconciliations have been going well. Erin W. moved to accept the Consent Calendar as presented with the assumption that the Director's Report reflects what Nick read aloud. Lisa O. seconded. The motion passed unanimously.

Financial Report for January 2026:

Nothing special about the financial statements for this month. Nick C. broke down the possibility of the district switching to a new Integrated Library System (ILS). Adopting a new ILS would be a large undertaking but would improve library service to patrons and decrease costs. However, all LCOL libraries would need to make this swap. There was another push for a Teen Tech Desk type program. Lisa O. moved to accept the financial reports as presented. Vicki H. seconded the motion. The motion passed unanimously.

Old Business:

Stat weight distribution and salaries: Nick C. suggested waiting on this discussion to keep the meeting shorter as it is not a pressing concern.

Budget Discussion: No further discussion about the budget.

New Business

Board Binder Updates: No Board Binder Updates.

Library Cards for CSD Kids: Nick C. said he was approached by a staff member who realized that we were not following one of our own policies. The training that Nick C. and all other staff received was to issue cards to all CSD students regardless of where they lived. However, there is nothing defining this in our policy. Erin W. moved to allow LLD staff to continuing issuing library cards to CSD students. Liso O. seconded. The motion passed unanimously. Nick C. will update the proper policy to include this information.

Payroll changes: Quickbooks Online is taking away the district's ability to manual pay taxes and submit reports. Starting later this year, all of these things will be handled automatically. Nick C. is not happy about this as QBO has been a very difficult company to communicate with and has frequently made mistakes we have to get them to fix.

Nick C. reached out to the other special district libraries in the area to learn how they handle payroll. One uses an in house business manager who created their own payroll spreadsheet. The other contracts with a third party. Nick C. is just providing information to the board at this point.

Potential to Surplus the Old Lumber Yard: Nick C. said he had been approached by a local nonprofit who would like to host a Farmers Market in Creswell and had identified the Old Lumber Yard as a potential location. Nick C. spoke with counsel and learned that the library cannot host a market. However, the district could surplus the old lumber yard and lease it to a group for a use that is to the public benefit. The Farmers Market meets this criteria. The Board was positive about this plan. Nick C. will continue to develop it and bring more to the next meeting.

Announcements: None.

Next Meeting Time and Agenda Items: Budget Updates including salary to stay along with Employee Handbook. Potential to work on updating board binders.

The next meeting is scheduled for April 28th after the Budget Committee Meeting that is set to begin at 5pm.

Regular Meeting adjourned at 7:33pm by Eric C.