Lane Library District

Regular Meeting of the Lane Library District Board of Directors

Tuesday, June 24th, 2025, at 6:00pm at the Creswell Library and via Zoom.

Attending: Public: None; Board Members: Eric Cullander, Vicki Hemphill, Erin Weatherly, Andrew Morgan, Lisa Linnell-Olsen. Nick Caum, Director.

Regular meeting of the LLD Board convened at 6:02pm by Erin W.

There were no public present.

Consent Calendar: Brief conversations updating past programs. No decisions or deliberations. Erin W. shared about the recent SRP youth programs. Eric C. commented on the high number of website views. Vicki H. shared about extra resources available. Lisa O. moved to accept the consent calendar as presented. Eric C. seconded. All voted in favor. The motion passed.

Financial Report May: Nick C. shared that there wasn't a lot to point out in the financial report this month. He did share that the state library has been fully funded for the next fiscal year and part of the next. This impacts LLD especially when it comes to electronic databases. The current budget was built in a way that the library has the funds to pay for their own databases. With the state funding them, the library won't need to use those budgeted funds. Eric C. asked what happens to the unused funds at the end of the FY. Nick C. stated that they get rolled into the next year's starting fund balance if they are unused. Eric C. moved to accept the financial reports as presented. Andrew M. seconded. All present voted in favor. The motion passed.

Old Business:

Strategic Planning Update: The first objective date has arrived. The objective is to increase social media interactions by 10% by June of 2025. Nick C. shared the data that shows a significant increase in use. Nick C. also cautioned that the library went from minimal posting (mostly just posting upcoming event flyers) to posting interactive event promotions, fluff pieces, and information. The board shared ideas for continuing to build the library social media presences without over taxing staff. A difficult balance that Nick will continue to work on.

New Business

LLD Financial management Policy Review: Eric C. felt that the document wasn't specific enough. Nick C. said that the specifics are likely in the procedures. He stated that each year during the audit, he presents a procedure for review in the annual audit. Nick C. will present those documents at the next meeting. He will also ask the bookkeeper for their procedures. There were questions about including exact ORS numbers. Nick C. reiterated that the library is bound to the ORS and not the policy, meaning it is convenient to have the ORS numbers but not needed. Eric C. pointed out a typo near the end. Nick C. asked the board how they would like him to proceed. He will look for the procedures and inform the board at the next meeting.

Next Project Discussion: Nick C. presented early drawings for a remodeled courtyard and the addition of a meeting room. Nick C. is looking for guidance on where to go next. There was a discussion about how the new space would be used. Erin W. pointed out that the real question is how the library will handle the building loan and the mandatory tender date in December of 2026. The big issue is that currently

the library has a low interest rate on the loan but will likely have that interest rate double at the tender date. Multiple options were suggested. Paying off the loan in the entirety and delaying building expansion. Paying down the loan enough to maintain the current amount that the library is paying annually and proceeding with construction. Or move forward with the expansion and continue to payoff the loan slowly. Nick C. will talk to the lending banking and see what the above options look like in numbers.

Budget Discussion and Deliberation and Vote on Resolution 2025-02: Nick C. stated that the resolution does not need to be signed at this meeting. It needs to be approved before July 1st, 2025. The board felt comfortable with the budget and the resolution. Andrew M. moved to adopt Resolution 2025-02. Eric C. seconded. All voted in favor. The motion passed. Erin W. signed Resolution 2025-02.

Election Update: Nick C. shared that Andrew, Lisa, and Eric all seem to have been reelected to their District Director positions.

Next Meeting Time and Agenda Items: The next meeting is scheduled for July 22nd at 6pm.

Announcements:

Erin W. adjourned both the Regular Meeting adjourned at 7:20 pm by Erin W.