Lane Library District

Budget Hearing of the Lane Library District

Wednesday, June 14th, 2023, 5:00pm at the Creswell Library.

Budget Hearing

Attending: Public: None; Board Members: Erin Weatherly, Lisa Linnell-Olsen, Andrew Morgan, Sue Bowers, Eric Cullander; Nick Caum, Director.

Budget Hearing for the LLD Board of Directors convened at 5:05pm by Eric C.

Public Input: None present, and Nick C. received no online submissions.

Budget: Nick C. confirmed that the only changes to the budget were those requested and approved by the Budget Committee. Seeing no public, the board moved to adopt the budget and all that entails by approving Resolution 2023-02. Sue B. moved to approve Resolution 2023-02. Erin W. seconded the motion. The motion passed unanimously. Eric C. and Nick C. signed the resolution.

Eric C. adjourned the meeting at 5:08pm.

Lane Library District

Regular Meeting

Wednesday, June 14th, 2023, ~5:15pm at the Creswell Library.

Budget Hearing

Attending: Public: None; Board Members: Erin Weatherly, Lisa Linnell-Olsen, Andrew Morgan, Sue Bowers, Eric Cullander; Nick Caum, Director.

Regular meeting of the LLD Board of Directors convened at 5:08pm

Public Input: None

Consent Calendar: Lisa O. moved to accept the Consent Calendar items as presented. Sue B. seconded. The motion passed unanimously.

Financial Report February: Erin W. moved to accept the Financial Report as presented. Andrew M. seconded. The motion passed unanimously.

Old Business

Mural: Nick C. detailed his conversations with the muralist. She is concerned about getting started before the June 30th deadline Nick C. delivered to her. There was some discussion about the painting the names of large donors on the book spines. Nick C. and Sue B. will look through the donations and get in touch about having names painted on the mural. The board agreed to grant more time for finishing the mural if the muralist starts working again before 6/30.

Front Porch Update: Nick C. shared the contract created by the District's lawyers. Nick C. indicated that he has a list of roughly 20 contractors that he intends to send the RFQ to. He detailed that his plan is to issue it around June 28th while he is on vacation. He also expressed that the contract seems rather large for the small project. Sue B. agreed with Nick C., feeling that the contract could scare off potential

bidders. Andrew M. said that in his experience contractors are very comfortable navigating these contracts and working with public entities. The board went over the Specifications presented in the RFQ and was satisfied with it as presented.

Donor Wall and Bricks: Nick C. spoke with ES&A for an update on the donor wall. It is currently in fabrication and we will get an installation date once that has been completed. Also, the final brick was delivered.

Benefits/PLO: Nick C. updated that he is continuing to work with the district's insurance provider to clear up the changes requested by the board. Nick C. is still waiting for SDAO to release template policies for PLO.

Opening on Sundays: Nick C. broke down the costs of operating on Sundays for 6 hours. He projected about $10,000 dollars a year. The board requested a survey of the community and see what hours would be best for the library to be open and what kind of interest there is for having the library open on Sunday.

New Business

Appoint new check signer: Nick C. pointed out that today's meeting is the last for Sue B.. Sue B. has served as a long-time check signer for the district and will no longer be able to do so once she is off the board. There was a discussion of amending the bylaws to open options for a check signer. Nick C. will find out the necessary steps to do so. In the meantime, Sue B. moved that the board appoint Vicki Hemphill as an authorized check signer subject to her joining the board officially, accepting that role, and recognize that we are working to amend the bylaws to make her eligible, and that should Vicki decline, Erin Weatherly will be appointed as the new check signer. Erin W. seconded the motion. The vote passed unanimously.

New board leadership: There was discussion about the need to select a new board president due to Eric C. being ineligible for the position according to the LLD Board Governance Policy, having already served two years consecutively.

Record Retention: Nick C. told the board that the library has been storing lots of financial records that we are not required to store. Nick C. just wanted to let the board know that he plans to begin shredding the old documents and wanted to make the board aware of that.

Announcements: Tentatively scheduling a retirement party for Su L. Nick C. updated the board about upcoming and new programs for adults at the library.

Meeting adjourned at 7:10pm

The next meeting will be on July 25th, 2023, at 5:00pm at the Creswell Library and via Zoom