

Lane Library District

Regular Board Meeting Minutes (draft)

Tuesday, July 28, 2020, 4:30 pm via Zoom Meetings (due to COVID-19 Pandemic restrictions)

Attending: Board Members: Sue Bowers, Eric Cullander, Shirley Griffith, Barb Jenkins, Erin Weatherly; Su Liudahl, Library Director and Board Secretary; and Nick Caum, Youth Librarian. No public present.

Sue B. convened the meeting at 4:35 PM.

Public Input: None

Consent Calendar (attached): Eric C. moved to accept the consent calendar (minutes, Director's report, and reconciliations) as presented. everyone seconded. The motion passed unanimously.

Financial Reports (June): Su L. shared that although there will be slight adjustments when the audit is complete, the ending balances shown on the report should be quite close to those in the report. Shirley G. moved to approve the financial report as presented, Barb J. seconded. The motion passed unanimously.

Old Business

Employee Handbook: It was agreed that, since it looks likely that we'll need to continue having Zoom meetings for the coming months, we should proceed with editing the Employee Handbook. Sue B. and Su L. will choose a "bite-sized" portion to work on at the August meeting.

Director's Annual Review: Sue B. summarized Su L.'s evaluation noting scores and comments from staff and Board members. Eric C. moved that Su L.'s employment be extended for another twelve months; Barb J. seconded the motion. The motion passed unanimously.

Continuation of Services/Reopening Plan: Su L. updated the Board on the current status of services. There was discussion about whether any additional services should be added at this time and how we might be able to creatively address needs arising due to the pandemic. The Board asked that staff contact the Superintendent of Creswell School District to explore ways we might be able to support their efforts. Nick C. offered to proactively develop some programs/services with that in mind and attend meetings if possible. Su L. and Nick C. will report back in August.

New Business

Election of Board Officers: Since Sue B. and Eric C. are willing to continue in their current positions it was agreed by consensus that they will continue in the roles of President and President Pro Tem until next July. It was noted that their term limits will expire at that time and someone else must be willing to serve.

Resolution 2020-02, Resolution Adopting Workers' Compensation for Volunteers: Su L. explained that this resolution is required to include volunteers, including Board members in the District's workers compensation policy. Eric C. moved to adopt Resolution 2020-02 "Resolution Adopting Workers Compensation for Volunteers." Erin W. seconded the motion and the motion passed unanimously.

Special Districts Association Training Opportunities: Sue B. noted that she had received emails describing Board Training and a new Board Leadership Academy available from SDAO. Sue B. and Su L. will forward information to the rest of the Board. Su L. will also contact SDAO to add all Board members to the email list.

Agenda Items for Next Meeting: Employee Handbook, continuation of services/reopening plan, update on contacts with School District, and marketing update.

Announcements: No upcoming events.

Meeting adjourned at 5:39 pm.

The next regular meeting will be Tuesday, August 25, 4:30 pm.